

Food Security Strategic Planning Overview

August 17, 2021

Working hand-in-hand with the Division of Public & Behavioral Health's Office of Food Security and the Nevada Council on Food Security, The Blueprint Collaborative (TBC) and the Guinn Center will facilitate a 12-month strategic planning process, resulting in a comprehensive Nevada Food Security Strategic Plan for 2022-2024, an Implementation Guide drawn from the Strategic Plan, and an Evaluation Plan.

To carry out this work, The Blueprint Collaborative and the Guinn Center will provide the following from July 20, 2021 to July 31, 2022:

| Project Deliverables | |
|----------------------|---|
| Needs Assessment | <ul style="list-style-type: none"> Assess food security post-COVID to inform plan priorities and coordinate data collection Conduct survey, facilitate regional town hall meetings, and conduct one-on-one interviews to collect data |
| Data Analysis | <ul style="list-style-type: none"> Analyze and summarize needs assessment results |
| Report Development | <ul style="list-style-type: none"> Draft summary strategic plan, implementation guide, evaluation plan Present to working group and Council on Food Security Support final approval process |
| Facilitation | <ul style="list-style-type: none"> Provide logistics, preparation and facilitation of all meetings and data collection activities |
| Project Management | <ul style="list-style-type: none"> Manage communication, day-to-day coordination, engagement of the working group, track progress/timeline, successful execution and fiscal management of the project. |

Essential to the success of this project, the following key partners will provide the following roles:

| Key Partners in the Strategic Planning Process: | |
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| Division of Public & Behavioral Health Office of Food Security | <ul style="list-style-type: none"> Work in partnership with contract partners and facilitate the overall development of the strategic plan Provide management support for approval and decisions Serve as liaison between the project and the Council on Food Security Oversee strategic planning process |
| Council on Food Security | <ul style="list-style-type: none"> Provide guidance to strategic planning (quarterly) Review draft and endorse final strategic plan and corresponding documents |
| Working Group [nominations due by Aug 31] | <ul style="list-style-type: none"> Inform the strategic planning process through monthly meetings beginning Sept 2021 Provide input to Needs Assessment questions Help identify organizations/individuals to be engaged in interviews & focus groups Review & comment on draft and final strategic plan and corresponding documents |
| Guinn Center | <ul style="list-style-type: none"> Lead and manage all aspects of the needs assessment, data analysis and report development for the project |
| The Blueprint Collaborative | <ul style="list-style-type: none"> Manage and facilitate the overall process and timeline of the project Carry out all fiscal accounting and reporting responsibilities |

| Timeline | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul 22 |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Council on Food Security meetings (quarterly) | | | | | | | | | | | | |
| Working Group meetings (monthly & review as needed) | | | | | | | | | | | | |
| Needs Assessment | | | | | | | | | | | | |
| Data Analysis & Strategic Plan Development | | | | | | | | | | | | |
| Implementation Plan & Evaluation Development | | | | | | | | | | | | |